



**Active
Listening**



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1. Use Time Out or a similar Ground Rule to break the flow
2. Ask permission to use Council Mode
3. Explain Council Mode
4. Choose a starting speaker and a time limit (usually 1 – 5 minutes)
5. Remind the non-speakers to be in Active Listening mode only
6. Enforce the no questions or comments rule if necessary using Time Out or a similar Ground Rule
7. Take what you learn from Council Mode and re-enter the Productive Conflict Cycle