

Contact

www.linkedin.com/in/steveyager
(LinkedIn)

Top Skills

Supply Chain Management
Strategic Sourcing
Supplier Management

Honors-Awards

Buyer of the Year Nominee - 2015
Buyer of the Year Award Nominee -
2015

Publications

Affiliation of Authors in Production
and Operations Management
Journals

Steve Yager

Procurement and Supply Chain Management Professional
Dallas, Texas

Summary

Specialties: Purchasing/Procurement, Value Add and Cost Based Negotiations, Transportation/Logistics, Supplier Management, Supplier Quality Development, Process Flow Analysis and Design

Experience

Texas Instruments

16 years 1 month

Facilities Procurement Manager

November 2017 - Present

Dallas/Fort Worth Area

Support and develop the procurement team's strategic sourcing processes for Construction and Facilities categories at TI's Assembly/Test, and 'Design and Sales' sites.

International & Remote Facilities Procurement

April 2015 - November 2017 (2 years 8 months)

Dallas/Fort Worth Area

Facilities Procurement supporting International & Remote Manufacturing Sites, Construction and Project teams, and Global Real Estate group. Leading and supporting our Global Facilities Procurement team for procurement playbook process development, driving RFP/RFQ's, and managing global suppliers for key projects and equipment requirements as for our WW Facilities organization.

IT Infrastructure Procurement

September 2012 - April 2015 (2 years 8 months)

Management of supplier relationships and sourcing strategy for TI's Data Storage and Network Print equipment, IT Equipment Leasing, and both Standard and SaaS type Software for our Procurement & Logistics group, Corporate HR, Tax, and Finance organizations, as well as providing general procurement support for our Corporate Aircraft Flight Operations group.

Manufacturing Transportation & Transportation Quality Manager

February 2009 - August 2012 (3 years 7 months)

Managed largest ever US semiconductor equipment relocation project
>600 semiconductor tools plus spare parts, office modules, and facilities goods transferred domestically and internationally
Maintained significantly lower average transfer cost per tool (~30% of prior average) through usage of primarily surface multi-mode logistics
Supported first ever 300mm analog fab production line startup in <75 days
Led priority team responsible for developing a Global Supplier Inbound transportation process and Inbound Freight Cost & Matching system
Drove wafer transit breakage process re-engineering project reducing wafer breakage and edge chips/cracks >50%
Direct supervision and development of two inbound transportation FTE's plus special project contractors

Customer Transportation and Transportation Quality Manager March 2006 - February 2009 (3 years)

Customer & SBE Transportation Operations

Managed and developed one direct report to ensure effective and timely support of US Transportation team
Facilitated customer shipment expedites balancing cost & delivery needs
Engaged strategic business entities (SBE's) identifying ~\$1.0M logistics cost reduction opportunities; Formed a global transportation quality management toolset and team
Led US Transportation team through four ISO9001:TS16949 audits with zero findings
Coordinated local cartage provider urgent changeover for Texas sites with TI's forwarder
Created major lane cost analysis tool for global logistics' 2006 WW Transportation RFQ

Photomask & Calibration Services Procurement Specialist August 2003 - April 2006 (2 years 9 months)

Managed ~\$100M/annual global supply relationship category
Developed and executed strategic sourcing strategies to enable access to technology and continued cost reductions for all worldwide regions
Price negotiations and cost initiatives resulting in 23% annual cost reductions
Coordinated two low cost supplier qualifications to intercept production ramp of the 90nm tech node
Planning and scheduling of prioritized photomask manufacturing cycle times to support critical devices to achieve business units' time to market goals
Acquired U.S. Government controlled technology export license on behalf of TI

Drive supplier quality improvements via 8D CAR reviews to verify true root cause identification and effective corrective actions are implemented
CETRAQ supplier evaluation and improvement process owner
Draft and present semi-annual critical supplier report cards
Revised scorecard criteria to emphasize TI's key interests and increasing benchmark performance expectations
Calibration Services Procurement
Negotiated and coordinated TI Sherman site's calibration services initial three year outsource agreement with 7.5% annual price reductions

Silicon Procurement Specialist

June 2003 - August 2003 (3 months)

Silicon MRP systems - schedule monitoring and management

Rite Aid

Distribution Center Order Selector

April 2000 - August 2000 (5 months)

Waterford, MI

Product selection per individual store orders

Offered production improvement opportunities for management's immediate implementation (real-time pick load volume visual line balancing & support)

Education

Western Michigan University

Bachelor of Business Administration (BBA), Supply Chain

Management · (1998 - 2003)

Contact

www.linkedin.com/in/wesley-mcculloch-27a10276 (LinkedIn)

Top Skills

Customer Service

Procurement

Project Implementation

Wesley McCulloch

Procurement Manager at Ryder System, Inc.
Fort Worth, Texas

Experience

Ryder System, Inc.
Procurement Manager
March 2017 - Present
Fort Worth, Texas

Ryder System, Inc.
Senior Application Analyst
March 2016 - March 2016 (1 month)
Fort Worth, Texas

Ryder System, Inc.
1 year 3 months
Application Analyst
March 2015 - March 2015 (1 month)
Fort Worth, Texas

Transportation Coordinator
January 2014 - March 2015 (1 year 3 months)
Fort Worth, Texas

Callaway Golf Interactive
Inventory Specialist
August 2013 - January 2014 (6 months)
Austin Area, Texas

Concentration in inventory management, daily activities also include all activities pertaining to order processing and fulfillment.

Ryder Integrated Logistics
Senior Routing Coordinator
March 2011 - August 2013 (2 years 6 months)
Roanoke, Texas

Liable for the training, supervision, and improvement of employee performance to ensure a high level of quality control and timely processing of daily orders to customers while calculating and enforcing productivity standards and

professional behavior. In addition, responsible for developing and maintaining employee KPIs and SOPs for all incoming and incumbent personnel.

Education

The University of Texas at Arlington

Bachelor's degree, Business Administration and Management,

General · (2010 - 2013)

Contact

www.linkedin.com/in/meredith-malloy-6248286 (LinkedIn)

Top Skills

Forecasting
Purchasing
Procurement

Meredith Malloy

Corporate Procurement
Southlake, Texas

Summary

Experienced Procurement professional with strong purchasing skills in Buying, Negotiation, Budgeting, Contracting, Vendor Management, Spend/Savings Analytics, and Operations Process Improvement for direct and indirect categories.

Experience

GameStop
Procurement Manager
March 2018 - Present
Grapevine, Texas

Omni Hotels & Resorts
Corporate Director Procurement
August 2011 - February 2018 (6 years 7 months)
Dallas, Texas

My responsibilities for Omni Hotels include:

- Defining and Implementing Purchasing/Supply Chain Strategies
- Oversee Retail Buying Strategies for hotel marketplaces, apparel, spa and golf outlets
- Developing / Improving SOPs and Best Practices for improved Purchasing Productivity
- Leveraging / Maximizing Spend for a great return / project savings
- Managing Suppliers - effective process to monitor incumbent and new supplier profiles
- Negotiating Contracts for the best total cost of ownership
- Effective leader, manager and great communicator

LSG Sky Chefs
Director, Procurement
April 1997 - August 2011 (14 years 5 months)

Education

Texas Woman's University

Bachelor of Science - BS · (1990 - 1994)

Contact

www.linkedin.com/in/jamesmartin
(LinkedIn)

Top Skills

Product Management
Cross-functional Team Leadership
Supply Chain Management

Languages

English (Native or Bilingual)

Jim M.

Procurement Category Manager at BT
Dallas/Fort Worth Area

Summary

I have been described as a constant professional that gets along with everyone. I have had an exemplary record providing the vision and decisive leadership for Supply Chain Logistics and Strategic Sourcing with full P&L management responsibilities. I have a list of demonstrated results, including cost savings, quality improvements, process enhancements, and inventory reductions. I have expertise in supplier audit, scorecard development and KPIs and have been successful at building corporate infrastructures and establishing operating controls that facilitate smooth operations during periods of significant growth and or change. I have a talent for developing high-performance teams, making effective decisions under unfavorable conditions, and quickly revising tactics to achieve goals within aggressive time frames.

E-mail: jimmartin247@gmail.com

- Strategic Sourcing Development
- Strategic/Operational Planning & Tactical Execution
- Budgeting, Forecasting & Cost Controls
- Supplier & Vendor Negotiations
- Supply Chain Management
- Engineer Specific Product Sourcing
- Product Planning, Development & Introduction
- Process Redesign/Change Management
- Contract Development/Negotiations
- Project Management
- Capital Equipment Expenditures
- Cost Reduction and Avoidance

Experience

BT

Procurement Category Manager

September 2018 - Present

Dallas/Fort Worth Area

Act as primary point of contact for managing all aspects of supplier and category relationships for the nearly \$100 Million annual spend of non-telecommunications IT products in North America. Emphasis on complex yet advantageous contract negotiations, affecting and realizing savings for the company, building and nurturing influential relationships at senior leadership levels both internal and external to BT.

Solution Focused Achiever - Ability to manage multiple projects, working in a fast paced and sometimes pressured environment to deliver projects on time

Collaborative Partner - Excellent relationship and stakeholder engagement/management skills

Change Agent - Strong commercial skills with ability to proactively seek and demonstrate sourcing innovation and ensure value for money over the long-term

CompuCom

Director, Procurement and Relationship Management

2009 - 2017 (9 years)

Dallas/Fort Worth Area

Directed the operations of Product Procurement Department, oversaw all procurement, inventory management and supplier relationship management functions. Lead Relationship Management team for major system and peripheral manufacturers – HP, Lenovo, Apple, Microsoft, Lexmark, Targus and more.

Additional Position Held:

Director, Relationship Management

Director, Supply Chain Management

Insight

Director, Product Management

1993 - 2008 (16 years)

Additional Positions Held:

Purchasing Manager

Product Manager

(Insight Enterprises acquired previous employer Comark, Inc in 2002)

Education

University of Illinois at Chicago

BS, Marketing

Contact

www.linkedin.com/in/chuck-snell-895a9a24 (LinkedIn)

Top Skills

Purchasing

Procurement

Inventory Management

Chuck Snell

Procurement Manager at Entegris
Dallas/Fort Worth Area

Experience

Entegris
Procurement Manager
May 2019 - Present
Decatur, Texas

Entegris
Materials Manager II
August 2015 - Present

Poly-America, LP
6 years
Purchasing Manager
March 2013 - August 2015 (2 years 6 months)

Raw Materials Manager
September 2009 - March 2013 (3 years 7 months)
Grand Prairie, Texas

Education

Stephen F. Austin State University
BBA, Marketing · (2002 - 2005)

Tyler Junior College
Business Administration and Management, General · (2000 - 2002)

Contact

www.linkedin.com/in/derek-whitcraft-14a3819 (LinkedIn)

Top Skills

Aircraft
Airworthiness
Flights

Languages

English

Derek Whitcraft

Procurement & Logistics Manager at RSI Visual Systems
Grapevine, Texas

Experience

RSI Visual Systems

Procurement & Logistics Manager
January 2016 - Present
Coppell, TX

Review purchase requisitions and prioritize base on urgency. Provide reports to Operations Director on deviations from contracts. This includes non-vendor compliance to T&C's and pricing issues. Point of Contact to check on order status, back orders and availability. Assist with order receiving and distribution. Monitor critical orders with long lead-times. Plan and arrange shipments domestic and international. Coordinate with customer and shipping agents worldwide

Bell Helicopter

3 years 3 months

Spares Procurement Supervisor

August 2015 - January 2016 (6 months)
Hurst, Texas

Supervise 10 buyers in daily tactical procurement activities including issuing Request for Proposals, source selection, price analysis and negotiations, order placement and order fulfillment.

Performing weekly metrics on purchase requisitions and purchase order activity

Provide team with weekly priorities & provide assistance as necessary

Drive procurement team performance through tactical metrics

Interface with suppliers for delivery of quality goods at the best value in accordance with established manufacturing schedules, logistics requirements and/or using department requirements

Drive procurement activities through competitive activities to achieve best value for the customers

Support strategic activities of the commodity

Commodity Analyst

November 2012 - August 2015 (2 years 10 months)
Hurst, Texas

Responsible for analyzing and ensuring valid customer demand from Customer Service Organization. Identifies and coordinates the resolution any data issues required for purchase order placement by the Procurement organization for Legacy Spares. Responsible for the valid demand and problem resolution of over 20,000 parts.

Key metrics include:

- Reduced admin lead times in support of purchase order placement
- Product affordability
- Manage communication and issue resolution with the Procurement Team
- Proactively resolve part issues to accelerate the buying process (tooling, Engineering questions)

Cessna Aircraft Company

Buyer - Bell Helicopter

October 2009 - November 2012 (3 years 2 months)

Wichita, Kansas

Part of initial team that created and developed the processes of purchasing for the Legacy Spares Organization for Bell Helicopter. The team started with 500 part numbers to procure and after 2+ years the amount increased to over 20,000. Created and maintained training manuals for the purchasing policies and procedures. Created and provided on the job training for all buyers. Lead and participated in weekly conference calls on system issues and corrective actions. Prepared and issued Purchase Orders while utilizing the SAP & SRM system.

Cessna Aircraft Company

5 years 7 months

Buyer

February 2008 - November 2012 (4 years 10 months)

Prepared and issued Purchase Orders using the SAP program for components and full shipsets of aircraft furniture. Purchased electrical components to furniture cabinets for Citation aircraft. Met with suppliers on site to review progress of furniture and to address any issues. Provided support to Engineering on new program models. Submitted technical data to suppliers and was the liaison for Engineering on any issues the suppliers might have. Single point of contact on performing sub-contract process on providing company owned components to supplier to complete aircraft furniture.

Export Compliance Administrator
May 2007 - February 2008 (10 months)

Provided assistance to various departments on issues concerning regulatory compliance and evaluated risk on accessing information concerning regulatory compliance. Coordinated with Engineering and other departments to determine import/export classifications and licensing requirements. Reviewed Airworthiness information before foreign operators arrived to validate ITAR/EAR policies was being followed.

CAMP Systems International
Aircraft Maintenance Tracking Analyst
September 2005 - April 2007 (1 year 8 months)

Monitored and maintained the maintenance schedule for Learjet 20 and 45 series aircraft. Enrolled aircraft into maintenance program by reviewing operator's maintenance logbooks. Provided briefings to customer/operator on how to operate the maintenance tracking system and view the maintenance reports.

Cessna Aircraft Company
8 years 9 months

Customer Service Engineer
January 2005 - September 2005 (9 months)
Wichita, Kansas

Conducted GPS sensitive flight tests on Citation aircrafts to ensure the aircraft could be operated in restricted altitude (28K – 45K FT). Created and submitted paperwork to local FAA field office for operator to obtain approval for airspace. Coordinated flights with FBO's and delivery center for new aircraft. Maintained all accounting records for services rendered.

Customer Service Specialist
January 1997 - January 2005 (8 years 1 month)

Supplied technical support in regards to understanding maintenance schedule on all series of Citation/Turboprop aircraft. Maintained maintenance schedule for Citation V & Caravan Fleet. Responsible for briefing customers on viewing reports and trained the customers/operators on using the maintenance tracking system.

Education

Wichita State University

General Studies, Criminal Justice, Computer Science · (1999 - 2003)

Cowley County Community College

Associate Degree Liberal Arts, Criminal Justice · (1997 - 1999)

Contact

www.linkedin.com/in/gracy-xu-cpsm-0a286211 (LinkedIn)

Top Skills

CPSM

Certified Professional in Supply Management

Contract Negotiation

Languages

Chinese

Certifications

Certified Professional in Supply Management

Gracy Xu CPSM

Corporate Buyer at DentalOne Partners Inc.
Plano, Texas

Summary

Excellence-driven professional with 10+ years' broad-ranging experience in supply chain management across a variety of industries and exposure to all aspects of the supply chain. Process-driven team leader who expertly cultivates and maintains partnerships with internal and external customers, stakeholders, and employees to effectively deliver inventory on time and under budget. Forward-thinking and analytical problem solver.

- Bilingual: English & Mandarin Chinese
- Purchasing & Procurement
- Inventory & Forecasting
- Continuous Improvement
- Logistics, multi-Modal Transportation
- Supplier Analysis
- RFP & RFQ
- Bidding & Negotiation
- International Rules & Trade Terms
- Global Communication
- Cross-Functional Leadership
- Supplier Relationships

Experience

DentalOne Partners Inc.
Corporate Procurement Manager (Global)
August 2016 - Present
Plano, TX

Manage / monitor procurement of supplies and equipment across the entire DentalOne Partners network of affiliated practices

Facilitate and coordinate global sourcing, with the achievement of cutting costs, increasing efficiencies, as well as improve quality

Negotiate pricing, contracts and payment terms with direct and indirect suppliers to ensure lowest cost to market

- # Manage and monitor all international purchase orders, choose and decide the most economical delivery method
- # Manage and monitor inventory levels by using SKU rationalization, problem solving, establish processes to control product introductions, transitions, and exit strategies to keep big and small dental equipments, disposable products inventory levels within budget
- # Prepare analysis on potential vendors to facilitate the final decision from Management team
- # Work closely with Construction, Operation team and vendor technical teams to ensure timely execution of all new practice / Remodel / Expansion / Digital Conversion / Relocation product delivery timelines
- # Perform Requests for Proposals (RFP's) for domestic and global vendors to present to Clinical teams
- # Manage claims for internal customers for any issue happens during transportation

Huawei Technologies

5 years 9 months

Contract Manager

August 2015 - August 2016 (1 year 1 month)

Plano, TX

- # Own the End to End procedure for all wireline customers, from PO receiving, processing, billing to revenue triggering
- # Oversee / balance workload in contract team, as well as keep tracking of contract fulfillment status
- # Prepare Contract Briefing and analyzes the contract terms and conditions post signing
- # Responsible for new hires training

Sr. Contract Specialist

December 2010 - August 2015 (4 years 9 months)

Plano, TX

- # Manage and process new PO / Contracts / Loans (under Frame or w/o Frame) requests, support all contract administration activities, ensure established SLAs are met until publication
- # Manage and lead cross functional team (TSS / Finance / Legal / Service and delivery team) for PO/Contract Amendment. Classify change type, organize functional review, facilitate the resolution of problems found by reviewers

Cooperate with Logistic team, track and monitor the entire workflow, including shipment status, delivery, installation and customer's acceptance; monitor contract closure

Expeditors International

Order Management Agent

September 2009 - September 2010 (1 year 1 month)

Grapevine, TX

Monitor POs (purchase orders) on a daily basis in order to ensure the smooth operation of a customer's supply chain by contacting origin offices around the world.

Institute of Supply Management at Dallas

Board of Directors

2009 - 2010 (2 years)

Assistant chairwoman, Sustainability Committee

World Factory Inc.

International Purchasing Coordinator

February 2006 - February 2007 (1 year 1 month)

Coppell, TX

- # Manage communications with Shanghai office, U.S. Sales Team and Management for assigned product lines (outdoor furniture) and vendors
- # Procure products for assigned vendors (outdoor furniture)
- # Price, coordinate, and negotiate shipping and consolidation issues in concert with Shanghai and Texas staff
- # Optimize shipping container builds in order to reduce shipping costs
- # Analyze information to facilitate decision-making

China National Machinery & Equipment Import & Export Corporation

Project Manager

August 1999 - June 2005 (5 years 11 months)

Beijing, China

Education

The University of Texas at Dallas

Master of Science, Supply Chain Management · (2007 - 2008)

Contact

www.linkedin.com/in/eva-gayle-cardwell-66692a69 (LinkedIn)
chippenhook.com (Company)

Top Skills

Supply Chain Management
Inventory Management
Logistics

Eva Gayle Cardwell

Chippenhook Procurement Manager
Aubrey, Texas

Summary

14+ years combined experience in Procurement, Inventory Management, Supply Chain Management, Import Logistics, Vendor Compliance, Transportation, EDI and SAP

Experience

Chippenhook
Procurement Manager
December 2013 - Present
Lewisville Texas

Negotiate with external vendors for best the terms and pricing to build a strong vendor relationships.

Purchase all raw materials to meet company needs to ensure customer ship dates are meet. Monitor Asia inventory for accuracy and resolve any inventory issues.

Domistyle Inc
Purchasing\Logistics Manager
April 2001 - July 2013 (12 years 4 months)
Dallas

11+ years Experience in Purchasing, Supply Chain Management, Vendor Compliance, Logistics, Transportation and Accounting

- Reconciled A/R of \$2.3 million.
- Maintained large Item Master file to avoid duplication of UPC numbers.
- Corresponded with 3rd party EDI company to set-up data exchange for major retail companies.
- Purchased all home décor finish goods for China based on MOQ.
- Communication and updated Sales Department with accounts status allowing them to maintain a solid partnership with clients.
- Daily management of Purchase Orders, Inventory Tracking of National Key Accounts: Kohl's, Joann's, Ross Stores, TJ MAXX, Food Network, SuperValu Grocery, Kmart, Sears, Wal-Mart, JC Penney's, HEB.
- Daily Communication with Freight Forwarder of tracking for all International shipments..

- Sourced product for best cost and analyzed landed quotes from Asia factories for Sales team.
- Provide US warehouse with Supply Chain information such as weekly purchase orders, inbound documents for Asia shipments, landed cost, scheduling.
- Guided China factories in preparation of vendor compliance for factory audits.
- Provide US warehouse with Supply Chain information such as weekly purchase orders, inbound documents for Asia shipments, landed cost, scheduling.
- Strong organizational and time-management skills
- High energy with ability to multi-task effectively

Lasting Products Inc.

Supply Chain\Logistics Manager

1988 - 2001 (14 years)

Dallas, Texas

13+ years of experience Home Décor consumer goods.

-Manufacture home décor items for Home Interiors and Gift.

-Supervisor of Shipping and Receiving department of 10+ employees.

-Scheduled inbound and outbound shipment to warehouse.

-Quality Control (3 years, managed 5 employees)

-Purchasing Manager

-Supply Chain Management, Inventory, Forecasting, Planning for US and Mexico plant.

-Bill of Materials

-Assessed in Fourth Shift Manufacturing software setup

-Annual Trade Show for Home Interiors to increase product sales and name recognition.

Education

RL Turner

Contact

www.linkedin.com/in/larryolchak
(LinkedIn)

Top Skills

Strategic Sourcing
Tactical Purchasing
Capital Equipment

Certifications

CPIM
C.P.M, Certified Purchasing
Manager, Lifetime
Six Sigma Green Belt
A+
Network+

Larry Olchak, C.P.M.

Asset Controller - Procurement and Logistics at Nokia Networks
Allen, Texas

Summary

- Highly qualified in Global Supply Chain Management, Strategic Sourcing, Supplier Relationships, Category Management, Capital Equipment, Software Licensing and Maintenance Agreements, Project Planning and Management and, Contracts preparation/negotiation, Production Planning, SOW/RFP/RFQ, Indirect/MRO, and Electronics/IT Equipment Asset Recovery & Disposal with Precious Metal Reclamation.

Supply Chain optimization of domestic and international suppliers utilizing programs such as iSupplier Portal, Consignment Vendor Managed Inventory, and Lean concepts to drive cost reductions or create cost avoidances.

Experienced with MRP II/JIT/ERP implementation, utilization, auditing, and data intelligence gathering on ERP packages: SyteLine, SAP, Oracle 11i, Movex, Cincom, and ASK. Skilled with Microsoft Office applications.

Experience

Nokia
Asset Controller - Procurement and Logistics
August 2018 - Present
Irving, Texas

Reclaim Roundup
Sourcing Specialist/Purchasing Manager
January 2018 - Present
Allen, TX

Purchasing of corporate Cisco, HP, Dell Alcatel, 3Com, Intel, Lenovo, Netgear, Supermicro Routers, Switches and Servers, GBICs, Network and Optical Cabling, Surplus and Obsolete IT equipment and software for resale or e-waste processing.

E-waste processing reclaiming precious metals such as gold, copper, aluminum, lead, steel from motherboards and other printed circuit boards, cables, transformers, batteries, cases, drives, fans, motors, etc.

Luminator Technology Group

Senior Purchasing Agent – Lighting Displays for Aircraft, Buses and Trains

July 2015 - November 2017 (2 years 5 months)

Plano, TX

Generated 13.8% in cost reduction and cost avoidances on over \$5M procurement

Commodity Management and planning/procurement of interconnects, OEM Products, CPU Boards, PCBs & PCAs, Windows Software, Gears, Metal Fab for Aircraft and Mass Transit Display products.

SOW/RFQ package for Airbus A380 LCU PCA design and prototype services and various commodities and indirect activities.

Generated procurement spend analysis and MRB reports through data mining.

General Dynamics Mission Systems

Contract Buyer - Government Communications Equipment

June 2013 - July 2015 (2 years 2 months)

Richardson, TX

Sourcing and Purchasing for satellite communication products and controls equipment hardware, electronics and software following FAR and DFAR policies.

Generated 24.5% in cost reduction and cost avoidances during 2014

Managed various commodities such as metal fabrication, , GPS Modules, Interconnects, RF components, composites

Reclaim Roundup

Sourcing Specialist/Purchasing Manager

August 2010 - June 2013 (2 years 11 months)

Allen, TX

Purchasing of corporate Cisco, HP, Dell, Alcatel, 3Com, Intel, Lenovo, Netgear, Supermicro Routers, Switches and Servers, GBICs, Network and

Optical Cabling, Surplus and Obsolete IT equipment and software for resale or e-waste processing.

eWaste processing reclaiming precious metals such as gold, copper, aluminum, lead, steel from motherboards and other printed circuit boards, cables, transformers, batteries, cases, drives, fans, motors, etc.

Finisar

Commodity Manager - Global Supply Chain – VCSEL Optical Devices
April 2004 - February 2009 (4 years 11 months)

Allen, TX

Instituted corporate material agreements for OSA components generating 39% reduction in unit pricing. Consignment Inventory accounted for 42% of material receipts. Cost reductions achieved \$1,600,000.

Established Consignment Vendor Managed Inventory with international suppliers that drove supply of materials through web based Oracle iSupplier Portal system.

Asset Recovery of precious metals, computer and office equipment, and test equipment gained \$258,900.

Responsible for preparing global spend analysis of all Finisar locations utilizing Oracle Discoverer 4i data extracts of worldwide receipts and adjusting for multiple currency exchange rates to identify supplier spend. Spend analysis resulted in gaining overpayment refund of \$285,000 from an international supplier.

Global Supplier Financial Review to ensure continuity of supply for 80% of entire commodity supply base driven by top tier customer concerns on Finisar's supply base.

Allen TX plant relocation purchasing activities, administering over 50 suppliers for semiconductor equipment, IT services and hardware, and facilities construction. Cost avoidance of over \$200,000.

Contract temp labor services SOW/RFQ created \$150,000 cost avoidance plus Net45 terms.

Instrumental in establishing Win Win supplier relationships with international supplier base. Numerous investment sharing arrangements established with suppliers to reduce expenditures on capital/test equipment, tooling, and molds to produce optical components.

Oracle 11i and Discoverer 4.0 Data Extraction and Report Writing Super User.

Oracle Supplier iProcurement implementation team member.

Honeywell ACS VCSEL Optical Products SBE

Strategic Buyer – VCSEL Optical Devices

May 2001 - April 2004 (3 years)

Richardson, TX

Honeywell Strategic Business Enterprise sold to Finisar and became Advanced Optical Components division

Achieved Six Sigma Green Belt and Design for Six Sigma (DFSS) certifications.

2003 direct material cost reductions were \$2,473,000, representing total average reduction of 20% over 2002 prices.

Standardized purchasing information documents to communicate administrative requirements and promote success in receiving and accounts payables process.

Oracle 11i and Browser Data Extraction and Report Writing Super User.

Teradyne Connections Systems

Supply Chain Manager – Telecom Equipment

May 1999 - April 2001 (2 years)

Plano, TX

Contract manufacturing Plant start-up within System Integration division of Teradyne. Producing major telecommunications switching and optical wavelength routing equipment for Alcatel, Cisco, and Chiaro Networks.

Assumed task of Planning Manager for Dublin, Ireland site on European Connector market and organized activities to reduce past-due orders of key customers.

Mentored and trained purchasing group that grew from me handling all commodities and contract needs, to increase of four additional supply chain personnel to distribute the workload.

Resident User Consultant for Oracle ver. 10.7 with Super User authority levels.

Proven record of accomplishment in performing operations research and planning to enable management summaries on program performance.

Allgon Telecom

Purchasing Manager - Wireless Telecom Equipment

October 1997 - March 1999 (1 year 6 months)

Ft. Worth, TX

New plant start up of Swedish wireless telecom equipment manufacturer producing mobile phone and cell tower antennas, and field installation equipment and support of radio-based solutions and other products for wireless telephony and computer communications.

Implemented Dock to Stock supplier managed inventory stocking program reducing material administration costs by 67%, and generating material cost savings of 20%.

Reduced supplier base and lead-times by establishing partnerships with both domestic and international world-class suppliers.

Established purchasing policies and procedures to support ISO 9002 certification, registration was gained within 8 months.

Education

Sacred Heart University

MBA, Business Administration and Management, General

New Horizons Computer Learning Centers

IT certifications A+, Network+, Project+ · (2010 - 2011)

University of Maryland

BS, Industrial Technology

Prince George's Community College

Contact

www.linkedin.com/in/liana-vanderhoff (LinkedIn)
www.eaton.com (Company)
www.findlay.edu (Personal)

Top Skills

Purchasing
Continuous Improvement
Procurement

Liana Vanderhoff

Global Procurement Manager at Frito Lay Headquarters
Arlington, Texas

Experience

Frito Lay Headquarters
Global Procurement Manager
November 2018 - Present
Plano, TX

Global Procurement Manager for Permanent Merchandising Displays

PepsiCo

3 years 8 months

Global Procurement Associate Manager
October 2017 - Present
Arlington, TX

- Champion and drive the strategic plans of the division throughout the production facility with the supporting members of the cross functional leadership team
- Cultivate and orchestrate the strategy and tactical agenda for the procurement department (\$20MM managed spend; \$128MM supported spend)
- Develop productivity strategies through key stakeholder & suppliers relationships to exceeding the AOP productivity target YOY (3% reduction in spend=130% over planned AOP productivity in 2017)
- Collaborate with finance in the management of the department budget and productivity tracking for all of supply chain
- Achieved and maintained the highest world class deep dive data scores of all PGCS plants at 99%
- Established and implemented a p-card policy for the facility to reduce overall spend and provide future visibility, checks and balances and compliance with the PGCS purchasing procedures
- Evaluated the PO process and created enhancements (itemized PO's, standardization of purchases, VMI) to foster productivity
- Employing the project framework and ensuring meaningful changes for the site as the site change management champion

Global Procurement Sr. Supervisor
November 2015 - October 2017 (2 years)
Arlington, TX

- Strategically manage and direct 3 direct reports on all functions related to the efficient daily procurement of raw materials (COGS), contract negotiation for capital projects and indirects (MOH) including miscellaneous packaging, co-pack, outside storage and inbound freight (\$22MM spend)
- Develop the AOP for COGS that minimizes cost through YOY negotiations and contracting while maximizing the efficient utilization of assets (both capital and human resources). Aligned the quarterly financial forecast within the scope of the AOP in addition to a monthly financial analysis for PPV, adjusting where necessary, to certify alignment with plant targets (enriched a system to more accurately forecast yearly AOP).
- Manage amicable supplier relationships to deliver regional support to PGCS plants and the central buying team in order to promote the productivity formulation agenda (ASK unitization, forklifts, janitorial, safety supplies) and support material quality, innovation and delivery assurance (hurricane relief)
- Resolve invoicing discrepancies to reduced blocked invoice occurrences 2% over year prior
- Achieved the highest percent of overall productivity between all PGCS plants with a reduction of 6% to locally controlled materials spend through procurement initiatives in 2016
- Project managed the renovation of our mezzanine offices through development of a timeline for the contractors, cross functional teams and deliveries, arranging temporary accommodations, selecting the design aspects, and implementing the standards of the corporate real estate team standards while meeting the 1 month deadline and maintaining the \$100K budget
- Led the design of the cross-functional process improvement project that eliminating a top customer complaint for the facility by collaborating with the pallet supplier on a re-design (7 complaints year prior)

Eaton Corporation

3 years 11 months

SCM Project Lead

June 2013 - September 2015 (2 years 4 months)

Maumee, OH

- Lead, manage and execute global projects for 4 international regions to achieve direct material cost out and meet project schedule goals while ensuring alignment with supply chain strategies for any VAVE, rationalization or new product development projects
- Initiate, plan, monitor, execute and close global direct material cost down projects within a portfolio program management tool (management of appx. 10

projects concurrently of which projects provide direct material cost savings of up to \$1M a year)

- Lead projects through a standard process to define the scope and requirements, complete risk planning and user technical reviews, manage the request for proposals with external suppliers while optimizing the supply base, manage the APQP (Advanced Part Quality Planning) phase of projects, and manage project phase gate reviews
- Partner and collaborate with external suppliers, commodity managers and buyers, supply development engineers, manufacturing plants, and engineering globally
- Negotiating changes with stakeholders to scope, schedule, cost and allocate resources
- Accountable for communication of project status reporting and project data management for responsible projects and participates in stakeholder and senior staff reviews
- Led and managed the strategic integration of a new global fitting series while rationalizing nine existing fitting lines throughout 4 international regions, achieving cost outs for each and ensuring timelines were met (\$122M project)
- Analytically reviewed and modeled the TCO for management prior to achieving the 23% cost out necessary for the adapter product line to be favorable for the overall product portfolio offering to the end customer (\$12M project)
- Worked with stakeholders to develop, price, source and negotiate cost and contracts for all direct components needed for the Lifesense product line; a first to market electrical product not related to any current product offering in the hydraulics division

Senior Buyer, SCM Procurement in Hydraulic Operations

November 2011 - June 2013 (1 year 8 months)

Van Wert, OH

- Coordinate the procurement of brass and steel components to support the production requirements of 4 plants through the development of appropriate product supply sources
- Develop, evaluate and manage suppliers to ensure they are meeting corporate standards of product quality, inventory, manufacturing schedules and deadlines, and delivery performance while remaining cost effective and achieving diversity spend when applicable
- Locate and qualify alternate sources of supply to support the timely availability and procurement of required materials

- Lead strategic supply chain projects while working closely with cross functional teams to achieve cost savings
- Aid in the development of continuous improvement systems for the supply base and the business while also developing and carrying out the training and training material needed to implement the necessary changes for the systems (Supplier Visualization, Request Tracker, Purchasing contacts file, Supplier Visualization Dashboard Monitor)

Bridgestone

MRO/Commodity Purchasing Agent

June 2004 - November 2011 (7 years 6 months)

Upper Sandusky, OH

- Receive & analyzes requests for goods and services by reviewing requirements of purchase, examining and attaining quotes, completing cost comparisons, negotiating cost, and finally sourcing new business for all materials. MRO materials including but not limited to fasteners, electrical components, plant forklifts, packaging, janitorial services, uniforms, safety supplies, office supplies and capital equipment. Commodity Materials including plastic components, machining, chemicals, paint, cloth, wire and wire frames, foam, fasteners, metal and plastic plates and felt. (Appx. 60 Million worth of spend at one of the three locations)
- Monitor and direct the delivery of components for 2 plants from PPAP to production in order to meet all of the build dates needed for the program timeline
- Conduct thorough reviews of the terms and conditions or contracts for supply base to which each program or project must run under such as service requirements, payment terms, cost, freight, revision levels and date requirements to eliminate the risk of accepting terms and conditions that are a danger to the welfare of the company
- Monitor market conditions and set up indexes based on those conditions to ensure continual cost competitiveness
- Continually identify cost reduction initiatives while ensuring that quality, safety, and production standards are continually met. Create a plan, carry out the requirements of the plan, review the results of the plan and adjust accordingly, and finally check to ensure all standards are continually being met while still reaching the cost reduction goals set forth
- Worked with supply base to extended payment terms to the corporate standards
- Work closely with suppliers and engineers to achieve year to year cost reductions through VAVE and negotiations

- Train new purchasing associates on processes and procedures

Education

The University of Findlay

Master of Business Administration (MBA) · (2014 - 2017)

University of Findlay

Bachelors of Science, Business Management/International
Business · (2003 - 2007)

Six Sigma Trained

· (2013)

Kalida

High School Diploma

Contact

www.linkedin.com/in/gene-thompson-09a95311 (LinkedIn)

Top Skills

Supply Chain
Supply Chain Management
Purchasing

Certifications

Certified Supply Chain Professional - CSCP
Six Sigma - Green Belt

Gene Thompson

Procurement Manager at Weber Aircraft LLC
Dallas/Fort Worth Area

Summary

Supply Chain professional, hands-on, team oriented, analytical. I work well with all levels. Excellent Supply Chain skills including ERP/MRP systems.

Experience

Weber Aircraft LLC
Procurement Manager
July 2012 - Present
Gainsville, TX

Vertis Communications
Regional Supply Chain Manager
March 2010 - August 2012 (2 years 6 months)
Supplier negotiations, inventory planning, supplier scorecards, strategic supplier planning, eauctions

Mannatech
Director of Supply Chain
December 2006 - March 2009 (2 years 4 months)
My responsibilities included all procurement and supply chain functions for 10 countries.

American Leather
Materials Manager
July 2004 - December 2006 (2 years 6 months)
Grand Prairie, TX
Responsible for Purchasing, Inventory Control, Warehousing and Finished Goods shipping. This included supplier selection and management. Also participated in ORACLE implementation.

McKesson
Suupply Chain Manager
April 2002 - June 2004 (2 years 3 months)

Carrollton, TX

Managed over 2 billion in non-prescriptions purchases for 40+ distributions centers. Set stocking and ordering policies. Reduced inventory while increasing inventory turns and service levels.

Kimberly-Clark

Materials Manager

1997 - 2000 (4 years)

Ft. Worth, TX

manager all materials management and logistics function for 3 US and 4 Mexico locations. This included supporting manufacturing operations at all locations. Organized and hired materials and production staff for MX locations.

Education

Fisk University

BA, Economics / Math · (1968 - 1972)

North Nashville High

· (1966 - 1968)

Contact

www.linkedin.com/in/brentmmeyer
(LinkedIn)

Top Skills

Project Management
Engineering
Contract Management

Certifications

The Project Management PrepCast
Project Management Professional
(PMP)®
Project Management Professional
(PMP)

Brent Meyer, PMP, MBA

Procurement Manager at Andritz Separation
Arlington, Texas

Summary

Versatile Project Management Professional (PMP) with more than ten years of experience leading engineering, manufacturing, and service projects. Experienced in maintaining the project budget, scope, and schedule of multi-million dollar, high profile projects with both industrial and municipal customers. Effective communicator that is able to work with cross functional teams, from sales, to engineering, to manufacturing, to field service support. Seasoned estimator skilled in constructing bid proposals. Highly organized, customer oriented, team player with strong technical aptitude.

Experience

Andritz Separation Inc.
Procurement Manager
September 2018 - Present
Arlington, Texas

- Manage department with five operative buyers, one strategic buyer, and two logistics personnel.
- Centralized buying for six plants
- Implemented Automatic PO processes; going from 0% to over 12% of spend in three months

Andritz Separation Inc.
Strategic Business Solutions Manager
April 2017 - September 2018 (1 year 6 months)
Arlington, TX

- Completed ANDRITZ' Advanced Procurement Training module
- Directly influenced and negotiated more than \$300K savings for capital equipment project
- Managed and trained three interns and two entry level employees to convert parts manual drawings in AutoCAD and create service BOMs in SAP for equipment so each could be imported into an online spare parts catalog

ANDRITZ Separation Inc.

14 years 6 months

Senior Buyer - Strategic Procurement

July 2016 - April 2017 (10 months)

Arlington, TX

- Collaborated with engineering to standardize new design of equipment parts resulting in customer upgrades on existing equipment
- Sourced coatings for savings of about \$64,000 annually
- Negotiated orders for buyout items on a low margin project resulting in \$66,000 savings; Some of these savings will carry forward to new projects
- Negotiated 22% price drop on a common buyout item; will save about \$2,000 per unit going forward
- Negotiated deal with a supplier to keep losses for both companies to a minimum after miscommunication caused the supplier to manufacture equipment prematurely
- Used knowledge of economic order quantity to set safety stock and rounding values for frequently used materials

Product Manager / Estimator

April 2012 - June 2016 (4 years 3 months)

Arlington, TX

- Successfully launched new ultra-fine screen to penetrate the growing MBR protection screen market
- Managed internal investment project to engineer and build a screw press demo trailer that will allow us to showcase and launch ANDRITZ' new screw press product line
- Create and give technical presentations at water industry conferences (NJWEA 2014, PNCWA 2014)
- Create and deliver presentations to educate sales staff on company's equipment by teaching POD's
- Research competition's equipment to develop strategies for selling in a competitive market
- Develop cost sheets for detailed estimation of project costs and margin
- Construct proposals detailing scope, price, schedule, and terms and conditions for potential clients
- Network and build relationships with vendors to reduce cost and/or make improvements to my product lines
- Work closely with Andritz' Global Product Manager in France to redevelop waste water screen products and to source common parts across multiple products thereby minimizing costs

- Attend trade shows to present our equipment to potential clients and develop relationships with vendors

Project Manager III

January 2011 - April 2012 (1 year 4 months)

Arlington, TX

- Manage 20-35 manufacturing projects concurrently, averaging over \$900K value each. Major projects such as City of Detroit's Oakwood Combined Sewer Overflow valued at over \$4.5 million.
- Managed two projects for manufacturing, installing, and starting up screens for Trinity River Authority totaling over \$5 million. Equipment was delivered early and within budget satisfying both the client and my company.
- Interpret engineering specifications, plan drawings, and addenda in order to develop project schedules and job specific instructions for engineering, manufacturing, and service groups
- Initiate and lead project kickoff meetings between Mechanical Engineering, Electrical Engineering, Process Department, and Sales
- Drive team effort to compile internal submittals and vendor supplied submittals to send to reviewing engineers for approval
- Organize responses on returned submittals and arrange teleconferences and/or on-site meetings with engineering firms and customers to expedite approval
- Monitor vendor purchase order confirmations and product deliveries; push vendors to meet or improve delivery deadlines
- Coordinate efforts between engineering, purchasing, and manufacturing departments in order to meet project milestones that allow the company to collect payment from customers and to avoid late penalties and/or liquidated damages
- Schedule and guide customers through witnessed Factory Acceptance Tests
- Orchestrate equipment deliveries, equipment installation checkout procedures, start-up, and operator training with contractors
- Compile equipment performance test data and project closeout submittals
- Direct customer warranty claims until resolution is reached
- Estimate and execute contract change orders
- Engage customer in order to collect past due payments
- Estimate project costs prior to final sale, analyze project risks and exposure, update project 'cost-to-complete' budgets during the course of a project, report actual costs and margins at shipment

Project Manager II

January 2008 - December 2010 (3 years)

Arlington, TX

I started managing more complex projects with higher dollar values. My projects during this time were focused mostly on centrifuges and belt presses.

Project Manager I

March 2003 - December 2007 (4 years 10 months)

Arlington, TX

I started managing projects on my own. My focus was on screens and sand filters.

Assistant Project Manager

November 2002 - February 2003 (4 months)

Arlington, TX

I received training from other project managers and assisted them on their projects. I helped organize organizational process assets for quick access.

Education

The University of Texas at Arlington

Master of Business Administration (MBA) · (2015 - 2017)

Texas A&M University

B.S., Engineering Technology · (1997 - 2002)

Contact

www.linkedin.com/in/carmen-gore-55189123 (LinkedIn)

Top Skills

Lean Manufacturing
Supply Chain Management
JIT

Languages

English

Certifications

CPIM

Carmen Gore

Procurement Manager at 1000Bulbs.com
Wylie, Texas

Summary

Specialties: 20+ years of Purchasing experience in Manufacturing and Wholesale Distribution.

Trained and Certified in:
FMEA/APQP,
Supply Chain Management
Lean Manufacturing
Strategic Purchasing
Value Stream Mapping
Problem Solving/Root Cause Analysis
Kan-Ban Systems
Just-In-Time Manufacturing
CPIM

Experience

1000Bulbs.com
7 years 10 months

Procurement Manager
August 2014 - Present

Assistant Procurement Manager
October 2012 - August 2014 (1 year 11 months)
garland, tx

Inventory Planner/Buyer
September 2011 - October 2012 (1 year 2 months)
Garland, Tx

MCD Innovations
Purchasing Agent
January 2011 - July 2011 (7 months)

Luminator

Purchasing Agent

January 1992 - January 2011 (19 years 1 month)

Luminator LTG

Purchasing Agent

January 1992 - January 2011 (19 years 1 month)

Leadership position responsible for performing material requirements analysis, obtaining quotes, negotiating price and delivery, and reducing project costs to meet program and corporate targets. Planned and implemented sourcing and cost-reduction strategies for New Product Introduction projects. Resolved discrepancies and issues with suppliers. Provided training and guidance to other staff members. Led in the development and implementation of process improvements.

Knowledge in reading mechanical drawings, industry specifications and application requirements for sourcing purposes. Worked closely with PMO, Engineering, Operations and Quality to resolve issues with parts and assemblies to meet on-time delivery for programs. Slashed standard cost of fabricated parts by 30% by negotiating pricing and fees, while ensuring the continuation and enhancements of services.

Education

Collin College

Business Management · (2012)

McKinney High School

· (1991)

at CCCC

AA

Contact

www.linkedin.com/in/christopher-hagan-a596218 (LinkedIn)

Top Skills

SAP ERP

SAP BW

SAP MM

Certifications

Graduate Certificate in Enterprise Systems - SAP

Level 4 Procurement Certification

Christopher Hagan

Supply Chain Operations at Raytheon
Frisco, Texas

Experience

Raytheon

10 years 6 months

Manager, Rapid Procurement Team

July 2018 - Present

Dallas/Fort Worth Area

Manager, Supplier Master Data

July 2017 - July 2018 (1 year 1 month)

Plano, TX

Supply Chain Operations

July 2014 - July 2017 (3 years 1 month)

Plano, TX, Global Business Services

Supply Chain Automation. Auto PO. WebBuyer. Metrics.

Principle Procurement Specialist

September 2012 - July 2014 (1 year 11 months)

Garland, TX, Raytheon Enterprise Procurement Services

Cable Assemblies Buyer for Raytheon Enterprise Procurement Systems

Sourcing Specialist

January 2009 - September 2012 (3 years 9 months)

Plano, TX, Space and Airborne Systems

Commodity Strategy for Capacitors, Resistors, Switches, and Relays, as well as our Lean Inventory / 3PL / 4PL models, Hardware, and Semiconductors.

Advanced Integration Technology

Purchasing / Logistics Coordinator

March 2007 - December 2009 (2 years 10 months)

Graybar Electric

Customer Service Rep / Inside Sales

July 2004 - March 2007 (2 years 9 months)

Education

University of Texas at Dallas - Naveen Jindal School of Management
Master of Business Administration (M.B.A.) · (2013 - 2016)

Texas A&M University
Industrial Distribution · (1999 - 2004)

Contact

www.linkedin.com/in/marylee-deford-09449218 (LinkedIn)

Top Skills

Aerospace

Lean Manufacturing

Six Sigma

MaryLee DeFord

Procurement Manager at Texstars LLC
Dallas/Fort Worth Area

Experience

Texstars LLC
Procurement Manager
February 1973 - Present
Grand Prairie, TX

Retired
Retired effective April 13th 2018
2018 - 2018 (1 year)

Education

Texas Wesleyan University

Contact

www.linkedin.com/in/david-hovis-7018a720 (LinkedIn)

Top Skills

Logistics

Supply Chain

3PL

David Hovis

Transportation Procurement Manager at Neovia Logistics
Dallas/Fort Worth Area

Experience

Neovia Logistics
Transportation Procurement Manager
January 2015 - Present

Ryder System, Inc.
Dry Van Truckload Manager
April 2013 - December 2014 (1 year 9 months)
Fort Worth, TX

Easton Bell Sports
Domestic Transportation Analyst
January 2009 - April 2013 (4 years 4 months)
Irving, TX

Ryder Integrated Logistics
Logistics Manager
August 2001 - December 2008 (7 years 5 months)

Education

University of North Texas
BBA, Logistics · (1998 - 2001)

Contact

www.linkedin.com/in/hannah-stanton-cpsm-66b6467 (LinkedIn)

Top Skills

Forecasting

Training

Inventory Management

Hannah Stanton, CPSM

Category Manager Indirect Procurement at Brinker International
Alvarado, Texas

Summary

Self motivated purchasing professional focused on cutting costs, improving processes, strengthening vendor relationships and identifying cost saving opportunities. I offer visionary and creative solutions, backed by solid business acumen and acute spend management skills. I thrive in independent operations or team dynamics- build relationships quickly and foster a collaborative atmosphere.

Experience

Brinker International
Category Manager Indirect Procurement
2019 - Present

Energy Future Holdings
IT Procurement Specialist
November 2015 - Present

Vistra Energy
Sr. Procurement Specialist
April 2018 - March 2019 (1 year)
Dallas/Fort Worth Area

GM Financial
Senior Buyer
October 2013 - November 2015 (2 years 2 months)

First American Payment Systems
Purchasing Manager
December 2011 - June 2013 (1 year 7 months)
Fort Worth, TX

LSG Sky Chefs

4 years 2 months

Procurement Analyst

April 2010 - December 2011 (1 year 9 months)

Executive Assistant

August 2008 - April 2010 (1 year 9 months)

IT Procurement Analyst

November 2007 - August 2008 (10 months)

- Planned and executed training for 200+ users on order management tool.
- Provided technical and order management support to all US locations.
- Ensured Webshop progress by maintaining constant communication with trainees.
- Provided direction, via written communications, regarding technical outages or updates, service guides and changes to company policy.
- Sourced and procured all IT needs for all US locations.

Origins Natural Resources

Store Manager

November 2002 - September 2007 (4 years 11 months)

- Hired, trained, developed, and retained staff.
- Managed 20 employees during peak times and 7 during non-peak times.
- Planned and executed events with other mall retailers to drive profits.
- Increased store average unit sale by 30%.

Education

The University of Texas at Arlington

Organizational Communication, Communication and Management · (2003 - 2008)

The University of Texas at Arlington

Bachelor of Speech Communication, Communication, General · (2003 - 2008)

Contact

www.linkedin.com/in/stacy-ragsdale-96898857 (LinkedIn)
hotmail.com (Personal)

Top Skills

Supply Chain Management
Purchasing
Logistics

Stacy Ragsdale

Procurement and Inventory Manager Protein & Fresh Cut Operations
Dallas/Fort Worth Area

Summary

Purchasing professional in the food industry with 27 years experience procuring ingredients and packaging for manufacturing that supplies major retail grocery chains, club stores, private label, restaurants, schools and foodservice.

Demonstrate strong abilities in strategy creation and application in all facets of materials management including budgeting, forecasting, planning, sourcing, and cost reductions by negotiations.

Respected for interpersonal and organizational skills, integrity, leadership and decision-making abilities and team building participation.

Experience

Del Monte Fresh Produce N.A., Inc
Procurement and Inventory Manager Protein and Fresh Cut Operations
May 2015 - Present
Dallas, Texas

Manage all aspects of Purchasing, Inventory Control, Receiving, Shipping, Material Planning and Production Scheduling for Protein Operations. Maintain accuracy of both finished goods and raw materials inventory and movements, order all raw materials and produce, oversee cycle and inventory counts and conduct month end inventory and reporting. Coordinate daily transfers between multiple warehouses, oversee order picking, pulling and staging utilizing FIFO, and manage inbound inspection reporting and outbound finished goods shipping.

Pecan Deluxe Candy Company
Purchasing Manager
January 2014 - December 2014 (1 year)
Dallas, Texas

Managed Purchasing department and two employees. Performed all duties required of purchasing to support production. Worked closely with R&D and

Sales on sourcing ingredients and Vendors for new and existing projects and customers. Negotiated pricing and established contracts for major commodities. Analyzed and monitored market information on a daily basis to formulate contract strategies.

7-Eleven

Sr. Purchasing Agent

April 2013 - January 2014 (10 months)

Was responsible for Fresh Food Procurement which included Hot Foods, Cold Case/Produce, and Grill. Conducted RFP's for price comparisons and negotiated cost of goods. Worked closely with Category Managers in Merchandising getting marketing dollars and rebates to support each category. Sourced products and vendors, obtained approvals from Treasury on vendor selection , tracked market information and cost savings, implemented price changes to CDC/DC's for store support and product management from conception to National launch.

National Food & Beverage

Purchasing Consultant/Contract Labor

October 2012 - January 2013 (4 months)

Dallas, TX

Set up their ERP/MRP system properly so that raw materials and packaging could be ordered correctly against the production schedule. I also remedied solutions in their production scheduling module to prevent shortages. Helped implement procedures in their warehouse and receiving areas to support production.

J.O.Y. Foods, Inc.

Director of Supply Chain

August 2011 - October 2012 (1 year 3 months)

Dallas, TX

Managed all supply chain functions, all warehouse personnel, finished goods and raw materials.

CTI Foods Inc.(Chef Co)

Purchasing Consultant/Contract Labor

February 2011 - August 2011 (7 months)

Worked as a consultant in their Purchasing/Scheduling department on cost saving opportunities and helped them set up their ERP/MRP system correctly.

Food Source LP

Purchasing Director

February 2009 - January 2011 (2 years)

McKinney, TX

Managed the Purchasing and Receiving Departments, 3 full-time clerks and sourced and procured all raw materials and packaging for two manufacturing plants.

Discovery Foods

Commodity Director

September 2007 - February 2009 (1 year 6 months)

Fort Worth, TX

Sourced and procured IQF fruits, vegetables and proteins for multi-line bagging operation and food processing.

Quik-To-Fix Foods/Smithfield Foods

Purchasing Director

September 2004 - September 2007 (3 years 1 month)

Garland, TX

Managed Purchasing department, a purchasing assistant and a material planner to fully support productions day-to-day operations.

Bartush-Schnitzius Foods Co.

Purchasing Manager

February 2002 - September 2004 (2 years 8 months)

Managed all purchasing and secured packaging and ingredients making sure they were delivered on time and at the most competitive prices.

Americana Foods

Purchasing Manager

February 1998 - February 2002 (4 years 1 month)

Dallas, TX

Maintained inventories and established and negotiated contracts for raw ingredients and packaging materials, capital equipment and service contracts. Implemented a project that eliminated a need for three dry products changing to a liquid bulk version saving over 2 million dollars annually.

Snyder's-Lance, Inc.

Senior Buyer

December 1990 - February 1998 (7 years 3 months)

Greenville, TX

Approved potential vendors, requested and reviewed quotations, and negotiated and established contracts for commodities, raw materials and transportation.

Education

Texas A&M University-Commerce

Bachelor of Business Administration (BBA), Marketing · (1980 - 1988)

Greenville High School, Greenville Texas

Contact

www.linkedin.com/in/cindy-davis-9706991a (LinkedIn)

Top Skills

Vendor Management
Cross-functional Team Leadership
Program Management

Cindy Davis

Sales Operations at Hewlett Packard Enterprise
Frisco, Texas

Experience

Hewlett Packard Enterprise
SMB Sales Operations Manager
March 2008 - Present
Plano, Texas

Hewlett Packard Enterprise
Regional Sales Operations Manager, AMS HPSW
March 2008 - Present
Plano, Texas

Hewlett Packard Enterprise
Business Development Manager, HPE Executive Sponsor Program
March 2008 - Present
Plano, Texas

Hewlett Packard Enterprise
Business Planning Manager
March 2008 - Present
Plano, Texas

Hewlett Packard Enterprise
Manager, Strategic Supplier Development, Global Procurement
March 2008 - Present

AT&T
Global Channel Marketing Manager
June 2000 - March 2008 (7 years 10 months)
Richardson, TX

Sprint
Program Manager – Global Funnel Management & Opportunity Support,
Long Distance Voice
July 1999 - June 2000 (1 year)
Dallas, TX

NEXTEL COMMUNICATIONS

Retail Merchandiser – Dallas Market

July 1997 - July 1999 (2 years 1 month)

Dallas, TX

Boxer Property

Leasing Representative/Trainer

June 1996 - June 1997 (1 year 1 month)

Houston, TX

Education

The University of Texas at Austin

BS, Kinesiology and Exercise Science, Health Promotion and

Fitness · (1992 - 1995)

Contact

www.linkedin.com/in/reganhorton
(LinkedIn)

Top Skills

Supply Chain Management
Purchasing
Inventory Control

Regan Horton

Procurement Manager at DentalOne Partners Inc.
Mckinney, Texas

Summary

Purchasing Manager with over eight years of experience in Procurement in the oil & gas and telecommunications industries, as well as over 20 years in the Supply Chain field overall. My Bachelors Degree in Logistics & Supply Chain Management compliments my various experience in the Supply Chain field. Additional experience includes:

- Microsoft Office, Oracle, SAP and Epicor (Eclipse) software.
- Inventory Control
- Forecasting
- Shipping/Receiving
- International Logistics
- Management
- Vendor Management
- Customer Support

Experience

DentalOne Partners Inc.
Procurement Manager
August 2016 - Present
Plano, Texas

Gas Equipment Company, Inc.
Purchasing Manager
July 2012 - August 2016 (4 years 2 months)
Dallas, TX

- Reduced dead-stock inventory by 50% across all branches and \$1 million overall through various sales programs
- Increased inventory turns from 2.2 to 5.5 by linking Inventory Control, Sales and Purchasing and increasing communication between the departments
- Improved relationships with current and new vendors by increasing face-to-face communication
- Established and facilitated product training programs for Purchasing and Inventory Control teams to improve product knowledge

- Through monthly reports and meetings, I was able to improve visibility and communication for both my Purchasing and Operations departments
- Purchasing Manager for 10 branch locations nationwide
- Manage 12 employees including Purchasing, Inventory Control, and Customer Service at headquarters in Dallas, TX
 - o Set specific goals for all departments and positions
 - o Replaced yearly performance appraisals with quarterly one-on-one meetings

Iowa State University

Student

August 2009 - May 2012 (2 years 10 months)

Ames, Iowa

- B.S. in Supply Chain Management
- Member of the Supply Chain Management Club

Inter-Tel/Mitel

Purchasing Manager/Inventory Control Manager

August 2004 - August 2009 (5 years 1 month)

- Ranked #1 for inventory turns for two consecutive years out of 38 branches and consistently ranked within the top 10 for the other three years
- Improved product availability for operations department for installation and service calls
- Restructured purchasing and inventory duties for the San Diego branch creating a structured and controlled environment
- Created and maintained department website for Regional Inventory Control Managers to organize and provide access to important documents
- Maintained inventory and performed bookkeeping functions
- Improved communication between departments regarding status of current and future orders through weekly meetings

Verizon Superpages.com

Internet Fulfillmet

July 2001 - August 2004 (3 years 2 months)

Coppell, TX

- Performed quality control of new listings within Superpages.com website
- Added/Removed and assisted customers with online advertising
- Supported Superpages.com website
- Implemented company newsletter for web developers and customer service reps

GAC Southpress (MailWell)

Receiving Manager

December 1999 - July 2001 (1 year 8 months)

Garland, TX

- Managed warehouse inventory for all paper and ink products
- Reorganized warehouse, receiving department and product for easier inventory control
- Received incoming product into QuickBooks accounting software
- Received and distributed paper and ink products for factory floor

Education

Iowa State University

B.S.-Business, Logistics & Supply Chain Management · (2009 - 2012)

Lewisville High School

· (1990 - 1994)

Contact

www.linkedin.com/in/andrewkernsk
(LinkedIn)
www.smurfitkappa.com (Company)

Top Skills

Logistics
Recycling
Procurement

Honors-Awards

SK Open Leadership Programme
Certificate of Appreciation

Andrew Kern

Supplier Focused Procurement Manager at Smurfit Kappa
Dallas, Texas

Summary

Recycling and Paper Industry Expert with 14+ years of experience in Sales, Marketing and Management.

Expansive knowledge in developing Recycling Solutions, Logistics, Procurement & Marketing Recycled Commodities, and Procurement of Bio-Fuels.

Manage the procurement and contracts for two 100% recycled fiber mills in North America. With an extensive plant network we specialize in the recycling needs of Distribution Centers and Manufacturing Facilities, and can provide recycling solutions customized to your individual needs.

Experience

Smurfit Kappa

Procurement Manager at Smurfit Kappa
November 2012 - Present

Procurement of recovered/recycled fiber for the supply of the SKG 100% Recycle Paper Mill's production needs in Forney, TX.

Procurement of biofuel for the Forney Mill Bio-Boiler.

Corrugated Services

Procurement Manager
November 2006 - November 2012 (6 years 1 month)

Smurfit Stone

Account Representative
May 2005 - November 2006 (1 year 7 months)

Procurement of recovered/recycled fiber for the supply of the Smurfit-Stone mill in Louisiana as well as procurement of material for export into Mexico and China.

Cintas

Account Representative

March 2004 - May 2005 (1 year 3 months)

Education

The University of Texas at Austin

Bachelors of Science, Radio, TV, Film · (1992 - 1997)

Wharton High School

· (1988 - 1992)

Contact

www.linkedin.com/in/wendy-jaco-609229101 (LinkedIn)

Top Skills

DoD

Security Clearance

Government Contracting

Wendy Jaco

Manager III Procurement at Sierra Nevada Corporation
Greenville, Texas

Summary

Manager III Procurement - Leading SNC's Procurement and Subcontracts CLS Team

Experience

Sierra Nevada Corporation

11 years 4 months

Manager III Procurement

January 2019 - Present

Greenville, Texas

Manager III Procurement-Leadership Position within Procurement and Subcontracts Primarily Contractor Logistics Support within SNC IAS Business Area.

Manager II Subcontracts Administration

March 2018 - January 2019 (11 months)

Greenville, Texas

Leadership Position within Subcontracts Primarily Contractor Logistics Support within SNC IAS Business Area.

Principal Subcontracts Administrator

January 2017 - March 2018 (1 year 3 months)

Senior Subcontract Administrator

February 2015 - December 2016 (1 year 11 months)

- Actively manages a wide variety of procurement activities to include subcontracts and purchase orders primarily for the ISR Business Area.
- \$50M - \$100M scope of responsibility in major subcontracts for hardware, software, and services.
- Actively involved in Integrated Product Teams consisting of Contracts, Subcontracts, Material Program Management, Quality, Program Management, Suppliers, Logistics, Operations, and Engineering.
- Promotes SNC's integrated supply chain, cost, technical, contractual, and delivery schedule objectives.

- Ensures compliance with both internal processes as well as requirements of the Federal Acquisition Regulations and Uniform Commercial Code.

Procurement Specialist Sr.

January 2013 - January 2015 (2 years 1 month)

Senior Subcontract Administrator

March 2008 - December 2012 (4 years 10 months)

L-3 Integrated Systems Group

5 years 3 months

Manager II Purchasing

September 2007 - February 2008 (6 months)

Special Programs Business Area and Depot Procurement

- Managed a team of five (5) Buyers within Depot Procurement.
- Actively managed several major subcontracts.
- Interfaced daily with Customer, Program Management, Engineering, Logistics, and Financial Controls.

Team Lead

June 2007 - August 2007 (3 months)

Commercial Group

Supervisory Role for Contract Management as well as Subcontract Management responsibilities within the noted business areas.

Manager II Subcontracts

April 2006 - May 2007 (1 year 2 months)

- Managed a team of Subcontract Managers for two (2) business areas.
- Approved pre negotiation plans and helped identify cost savings opportunities.
- Reviewed and approved subcontract packages.
- Assisted in the pursuit phase of potential programs and supported tasks to maximize win probability.
- Supported financial initiatives.
- Prepared EACs/ETCs and labor estimates, Approved PWAs, and Supported Quality Assurance through SEB evaluations.

Subcontract Manager

September 2003 - March 2006 (2 years 7 months)

Tactical Reconnaissance Surveillance Business Area

- Purchased and managed complex subcontract requirements.
- Involved in solicitation preparation, sourcing, bid evaluation, price/cost analysis, subcontract negotiations, subcontract preparation, and activity closeout.
- Interfaced with Engineering and the PMO on a daily basis to coordinate customer needs.

Purchasing Specialist II

December 2002 - August 2003 (9 months)

- Purchased and administered complex electronic drawing requirements.
- Negotiated with suppliers for savings opportunities.
- Followed up on placed orders, verified delivery, and approved payment.
- Supported Material Estimating by submitting request for proposals for bid purposes.

Raytheon

3 years 11 months

Purchasing Specialist II

February 2001 - November 2002 (1 year 10 months)

Purchasing Specialist I

January 1999 - January 2001 (2 years 1 month)

Education

Texas A&M University-Commerce

Master of Business Administration (M.B.A.), Master Business Administration · (2007)

Texas Woman's University

Bachelor of Applied Science (B.A.Sc.), Merchandising/Marketing · (1998)

Contact

www.linkedin.com/in/jason-hinton-60924513 (LinkedIn)

Top Skills

Supply Chain Optimization
Transportation Management
Operations Management

Languages

English

Jason Hinton

Transportation Procurement Manager
Dallas/Fort Worth Area

Summary

Strategic minded, analytical and goal-focused professional driven to continuously improve and succeed with eight years in the transportation industry through engineering, operational, procurement, and customer-centric experience

Experience

Ryder System, Inc.

2 years 3 months

Transportation Procurement Manager

June 2018 - Present

Dallas/Fort Worth Area

Transportation Manager

April 2017 - June 2018 (1 year 3 months)

Dallas/Fort Worth Area

Transplace

Logistics Engineer

February 2015 - March 2017 (2 years 2 months)

Frisco, Texas

- Serves as a consulting engineer, analyst and project manager on network optimization, shipment optimization, rate benchmarking, and customer onboarding projects
- Evaluates, designs, and models customers' distribution networks and presents service and cost savings opportunities with recommendations to stakeholders
- Leverages internal and partner data to produce benchmark pricing utilized by internal and external customers

Ryder System, Inc.

6 years 2 months

Logistics Manager

March 2014 - February 2015 (1 year)

Fort Worth, Texas

- Oversaw daily operations and management of the Transportation Management Center - 16 direct reports supporting 5 accounts in the Hi-Tech & Electronics vertical
- Responsible for developing standardized best practices to maximize employee efficiency through implementation of continuous improvement initiatives consistent with companywide lean culture
- Led and developed productive teams by setting objectives supported and measured with metrics & visual controls
- Monitored key performance indicators on daily, weekly & monthly basis and developed action plans with supporting functional groups to improve underperforming areas and maintain gains
- Participated in sales process and implementation of new client/business unit launches

Senior Transportation Analyst

October 2012 - February 2014 (1 year 5 months)

Plano, Texas

- Facilitated financial management with reporting of monthly accruals and cost variances
- Participated in Rapid Continuous Improvement kaizen to increase customer order size
- Proactively identified and resolved issues as liaison to internal vendors
- Supported procurement manager with network wide bid analysis used for bid awards and rate negotiation
- Created ad hoc analysis and reports with Excel, Access, and/or Tableau for customer and internal management
- Provided daily, weekly & monthly key performance indicator metrics to internal and customer teams

Transportation Analyst

November 2011 - October 2012 (1 year)

Fort Worth, Texas

- Performed daily optimization sessions and approved shipment consolidation load plans for multiple customers
- Presented quarterly operational reports to internal customers to review savings, issues, and initiatives
- Completed optimization cost savings analysis and uncovered \$200k in savings with network design change
- Analyzed and prepared weekly and monthly reports showcasing savings from order optimization

Logistics Analyst

June 2009 - November 2011 (2 years 6 months)

Fort Worth, Texas

- Reviewed monthly carrier scorecard trends and developed action plans with poor/declining performers
- Worked with internal customers to manage and maintain contracted addendums and lane tariffs
- Assisted with carrier/lane selection for new origins, carrier change rollout plans, and matrix maintenance
- Responsible for covering expedite, hot list, and recovery loads and track & trace freight in-transit
- Combined data from numerous reporting tools to create daily service level reports for internal and customer use

Intern

January 2009 - June 2009 (6 months)

Fort Worth, Texas

Education

University of North Texas

Bachelor of Science (BS), Logistics and Supply Chain

Management · (2004 - 2009)

Contact

www.linkedin.com/in/victor-belocio-505a2874 (LinkedIn)

Top Skills

Food & Beverage
Purchasing
Food

Languages

Spanish

Certifications

ServSafe

Victor Belocio

Food & Beverage Category Manager at Topgolf
Dallas/Fort Worth Area

Experience

Topgolf

Sr. Manager, Procurement F&B
March 2019 - Present
Dallas/Fort Worth Area

Topgolf

4 years 5 months

Food & Beverage Category Manager

March 2018 - Present

Dallas/Fort Worth Area

Budget 60 to 65 million in purchasing Food-service Equipment, Small-wares and F&B, Coordinating the F&B purchasing for new venues openings – 12 to 14 in 2018, Research for new F&B programs, Creation and implementation of RFP's, New contracts – CO2, Non-Food, Paper goods, Chemicals, Water Filtration, Pest Control, Ambient (decoration). Work very close with the OP, Construction, Facility and Finance teams to implement HP "high performance" Kitchens.

Purchasing Specialist F&B

April 2016 - March 2018 (2 years)

Dallas, Texas

Coordinating the F&B orders for new openings, Participation and input towards F&B Marketing activities, Research for new F&B programs, Creation and implementation of RFP's, Negotiation of new contracts, Achievement of budgeted F&B sales.

Purchasing Coordinator F&B

February 2015 - April 2016 (1 year 3 months)

Dallas, Texas

F&B Distribution Management, R&D new menu, RedRock Maintenance, Managing daily F&B issues at the venues nationwide, Managing products rebates, Preparing Monthly reports.

Dave and Buster's Inc.

Purchasing Coordinator F&B

November 2012 - February 2015 (2 years 4 months)

Manage and Oversee Purchasing Projects, Implement and Maintain Compeat.net, Review Costs Analysis, Prepare Monthly Purchasing Reports, Banquet Forecast Management, Distribution Management

Dave and Buster's, Inc.

Jr. Cost Analyst

January 2009 - November 2012 (3 years 11 months)

Food & Beverage Pricing, Locate Food & Beverages for the Research & Development Team, Manage FedEx Inbound and Multi-weight Freight, Review costs analysis, Prepare Monthly Purchasing Reports

Dave and Buster's, Inc.

Purchasing Associate

August 2007 - January 2009 (1 year 6 months)

Education

Universidad del Norte Asuncion-Paraguay

BBA, Foreign Trade, Business/Commerce, General · (1994 - 1999)

Universidad del Norte Asuncion-Paraguay

BBA, International Relations, Business/Commerce, General · (1994 - 1999)

Cornell University

Foodservice Management · (2014)

Contact

www.linkedin.com/in/antwanesha-williams-62358810 (LinkedIn)

Top Skills

Purchasing

Lawson

Contract Management

Languages

English

Antwanesha Williams

Pharmacy at Parkland Hospital
Arlington, Texas

Summary

- Over 7 years of experience in Pricing analysis experience including over 4 years Procurement analysis and Buyer experience
- Extensive Pricing analysis experience includes calling vendors to retrieve pricing for various items within pricing catalogs for competitive bidding, corresponding and communicating with distributors, manufacturers and service providers to fulfill the need of the customer, and reviewing and updating all POs to maintain accurate specifications, pricing, and delivery information
- Procurement analysis experience includes reviewing quotes and recommending sourcing decisions to assist and ensure supplier selection aligns with cost reductions, as well as working with business and technology subject matter experts to define scope, develop plan, create price estimates, and produce Project Charters and other documentation needed for funding approvals
- Buyer experience includes conducting research, interviews and negotiates with suppliers to obtain pricing and specifications as well as evaluate and confirm bids; compile, validate, and process required documentation; recommend approval and obtain necessary signatures within the scope of authority

Experience

Parkland Hospital
Pharmacy
January 2018 - Present
Dallas/Fort Worth Area

- Ensures Pharmacy purchases goods and services at the best value for Parkland to meet the needs of patients
- Conduct negotiations for contract awards, post-award changes and termination of agreements
- Create agreements with payors and vendors to support new business

- Perform analysis, revisions and approvals of healthcare provider contract language modifications, evaluating them against specific standards and provide assessment of potential operational risks
- Maintain the database of all client contracts, ensuring that it is complete and all contracts are current
- Terminate contracts, if appropriate for convenience or default and settle the termination in the best interest of Parkland Health & Hospital System
- Work closely with stakeholders on approvals to non-standard language and business terms

Novartis

Procurement Manager

April 2016 - Present

Fort Worth, Texas

Turbomeca

Pool Asset Management Specialist

February 2016 - April 2016 (3 months)

Grand Prairie, TX

- Manage the stock of engine modules ensuring to always have an AOG safety stock
- Manage the launches of engines in repair, considering the “just-in-time” concept with the repair shop to reduce the overall pool inventory cost
- Select the appropriate materials to be repaired, considering a cost analysis and the customer satisfaction
- Participate to the stock sizing process and its distribution target per status (Available, WIP...) and revise the stock to take into account any seasonality or customer flying trend changes
- Review the entire stock periodically to ensure all the serviceable assets have not reached a limit, and to ensure the stock is rotating appropriately
- Manage the stock on a financial standpoint, reaching the inventory value target define with Finance, by scrapping, selling or transferring materials.
- Lead projects helping to increase the customer satisfaction and decrease TAT and cost
- Ship engines to foreign countries

Texas Health Resources

Buyer (PRN)

September 2015 - February 2016 (6 months)

Arlington, TX

- Contact suppliers to schedule or expedite deliveries and to resolve shortages, missed or late deliveries, and other problems
- Conduct supplier negotiations and develop purchase orders
- Prepare purchase orders and send copies to suppliers and to departments originating requests
- Leads negotiations with suppliers, utilizing a strong background in fundamental sourcing skills
- Responsible for maintaining open order report and acquiring missing packing slips when items are delivered without the necessary documentation.

Tenet Healthcare

Procurement Analyst

November 2014 - August 2015 (10 months)

- Issue and administer RFP and facilitate competitive bidding
- Conduct supplier negotiations and develop purchase orders
- Reconcile and process for payment invoices
- Maintain spreadsheets for budget analysis
- Perform supply market and supplier analysis
- Drive cost savings vs. approved baselines

U.S. Department of Veteran Affairs

Acquisition Specialist

July 2014 - November 2014 (5 months)

- Performs all pre-award procurement functions including, but not limited to, requirements definition, market research, drafting contractual documents such as solicitations, awards, and related documentation using the Electronic Contract Management System (eCMS)
- Coordinate with requiring activities, industry, and other stakeholders, and completing contractual files.
- Performs all post-award procurement functions including, but not necessarily limited to, drafting modifications, monitoring Contractor performance and contract close-out

Jacobs

IT Procurement Specialist

November 2013 - August 2014 (10 months)

- Create Information Technology relevant purchase orders for each Jacobs entity worldwide
- Evaluate and monitor contract performance to ensure compliance with contractual obligations for purchases

- Identify opportunities to improve supplier cost and internal cost management
- Follow up with vendors on back orders, shipping errors and credits
- Responsible for maintaining project based workbooks in excel which include budgets and determining best ship dates to accommodate customers
- Review quotes and recommend sourcing decisions to assist with and ensure supplier selection aligns with cost reductions
- Provide cost estimates to stakeholders and participate in cost reduction and value analysis projects
- Work with business and technology subject matter experts to define scope, develop plan, create cost estimate, and produce Project Charters and other documentation needed for funding approvals
- Ensure accurate and timely information is collected and reported regularly on project progress and financial status

Xerox Business Services

Client Support Services

February 2012 - March 2013 (1 year 2 months)

- Receive, examine and process IT requisitions for the Texas Department of Information Resources
- Prepare bid specifications and other necessary documents related to the purchase of supplies, materials and equipment
- Work closely with Project Managers with regards to available funds on the budget and department policies and procedures
- Submit CAPEX requests to be approved by financial officers for up to \$9 million dollars
- Create requisitions in iProcurement (Oracle) for the purchase of approved capital expenditures submitted by our clients

Dallas County

IT Buyer

2013 - 2013 (1 year)

- Performs specialized work for the procurement of information technology products, supplies, equipment and services to be utilized by the County
- Conducts physical inventory audits to verify accuracy of computer records
- Responsible for disposition of excess and obsolete technology equipment
- Develop and maintains supplier database
- Monitors and tracks goods shipments from suppliers
- Create HEAT tickets for delivery to sites as required
- Issues requests for quotes (RFQ)

- Researches, interviews and negotiates with suppliers to obtain costs and specifications
- Coordinates invoice payments and serves as a liaison between accounts payable and vendors to resolve payment issues.
- Reviews court orders and miscellaneous briefings weekly to ensure procurements associated with technology are completed timely
- Monitor and maintain physical asset database and record incoming assets using RFID scanner and logging info in WASP
- Maintain computer inventory and order stock as required
- Distribute and recover assets assigned to employees and locations
- Resolve shipping, receiving, and billing discrepancies with vendors; negotiate returns and allowances, and expedite orders.
- Research and resolve rejected invoices from the Accounting Department.
- Resolve discrepancies between quotes and invoices.

Exeter Finance Corp
Purchasing Assistant
2013 - 2013 (1 year)

Baylor Health Care System
Buyer II

July 2007 - February 2012 (4 years 8 months)

- Prepare term and blanket purchase orders, create blanket PO releases
- Review and update all POs to maintain accurate specifications, pricing, and delivery information
- Correspond and communicate with distributors, manufacturers and service providers of all types
- Resolves delivery, receiving and accounts payable problems
- Work with clients, suppliers and accounts payable to resolve routine invoice discrepancies in time to capture available discounts
- Work with clients, suppliers and accounts payable to resolve unique invoice discrepancies in order to pay suppliers in a timely manner

Baylor Health Care Services
SCM CONTRACT COORDINATOR

July 2008 - February 2011 (2 years 8 months)

- File and maintain electronic and hard copies of executed contracts, scan and enter into electronic database
- Effectively communicate with team members and customers regarding expiring contracts and contract execution status

- Work closely with MMIS to add/delete, activate/inactivate items within the item master file
- Assist in the creation and maintenance of a contract request template that customer will submit when requesting that a contract be reviewed/negotiated/executed. Also a liaison for template instructions
- Research product data usage for contract utilization purposes
- Participate in vendor communication regarding contracting needs for Baylor Health Care System
- Supplier management completed through vendor due diligence as an online vetting process
- Assist in the preparation and negotiation of contracts or transactions
- Request, analyze and evaluate price proposals and present findings
- Monitor suppliers' adherence to contract terms and conditions
- Work with suppliers and internal business partners to identify, research and resolve issues and to develop corrective action programs; monitor progress and identify opportunities
- Proactively identify supplier issues and actively manage supplier performance
- Prepare monthly/quarterly reports of procurement/supplier activity

UT Southwestern Medical Center at Dallas

HIM

2004 - 2005 (2 years)

Earthlink

customer service rep

2001 - 2002 (2 years)

Education

Northwood University-Texas

Bachelor of Business Administration, Management · (2009 - 2010)

Dallas County Community College

Associate of Arts, Management · (2005 - 2008)